

COPY

Form 990

Return of Organization Exempt From Income Tax
Under section 501(c) of the Internal Revenue Code (except black lung benefit trust or private foundation) or section 4947(a)(1) non-exempt charitable trust

OMB No. 1545-0047

1994

This Form is Open to Public Inspection

Department of the Treasury Internal Revenue Service

Note: The organization may have to use a copy of this return to satisfy state reporting requirements.

A For the 1994 calendar year, OR tax year period beginning JUNE 01 1994, and ending DECEMBER 31 1994

- B Check if:
- Change of address
 - Initial return
 - Final return
 - Amended return (required also for State reporting)

Please use IRS label or print or type. See Specific Instructions.	C Name of organization COUNCIL ON AMERICAN-ISLAMIC RELATIONS, INC.	D Employer identification number 521887951
	Number and street (or P.O. box if mail is not delivered to street address); Room/suite 1511 K STREET, NW 807	E State registration number O196087-001
	City, town, or post office, state, and ZIP code WASHINGTON, DC 20005	F Check <input checked="" type="checkbox"/> if exemption application is pending

G Type of organization: Exempt under section 501(c)(3) (report number) OR section 4947(a)(1) non-exempt charitable trust
Note: Section 501(c)(3) exempt organizations and 4947(a)(1) nonexempt charitable trusts MUST attach a completed Schedule A (Form 990).

H(a) Is this a group return filed for affiliates? Yes No
 (b) If "Yes," enter the number of affiliates for which this return is filed: NA
 (c) Is this a separate return filed by an organization covered by a group ruling? Yes No
 I If the "Yes" box is checked "Yes" enter the group exemption number (State): NA
 J Accounting method: Cash Accrual
 Other (specify):

K Check here if the organization's gross receipts are normally not more than \$25,000. The organization need not file a return with the IRS, but it must receive a Form 990 Package in the mail, if it is to file a return without financial data. Some states require a complete return.

Note: Form 990-EZ may be used by organizations with gross receipts less than \$100,000 and total assets less than \$250,000 at end of year.

Part I Statement of Revenue, Expenses, and Changes in Net Assets or Fund Balances

		(A) Securities	(B) Other	
Revenue	1 Contributions, gifts, grants, and similar amounts received:			
	a Direct public support	90299.		
	b Indirect public support			
	c Government contributions (grants)			
	d Total (add lines 1a through 1c) (attach schedule—see instructions) (cash \$ 90299. noncash \$)			90299.
	2 Program service revenue including government fees and contracts (from Part VII, line 93)			2
	3 Membership dues and assessments (see instructions)			3 545.
	4 Interest on savings and temporary cash investments			4
	5 Dividends and interest from securities			5
	6a Gross rents	6a		
	b Less: rental expenses	6b		
	c Net rental income or (loss) (subtract line 6b from line 6a)			6c
7 Other investment income (describe)			7	
8a Gross amount from sale of assets other than inventory	9a	(B) Other		
b Less: cost or other basis and sales expenses	8b			
c Gain or (loss) (attach schedule)	8c			
d Net gain or (loss) (combine line 8c, columns (A) and (B))			8a	
9 Special events and activities (attach schedule—see instructions):				
a Gross revenue (not including \$ of contributions reported on line 1a)	9a			
b Less: direct expenses other than fundraising expenses	9b			
c Net income or (loss) from special events (subtract line 9b from line 9a)			9c	
10a Gross sales of inventory, less returns and allowances	10a			
b Less: cost of goods sold	10b			
c Gross profit or (loss) from sales of inventory (attach schedule) (subtract line 10b from line 10a)			10c	
11 Other revenue (from Part VII, line 103)			11	
12 Total revenue (add lines 1d, 2, 3, 4, 5, 6c, 7, 8d, 9c, 10c, and 11)			12 90844.	
Expenses	13 Program services (from line 44, column (B)—see instructions)			13 51825.
	14 Management and general (from line 44, column (C)—see instructions)			14 22307.
	15 Fundraising (from line 44, column (D)—see instructions)			15 0.
	16 Payments to affiliates (attach schedule—see instructions)			16 0.
	17 Total expenses (add lines 13 and 14, column (A))			17 74132.
Net Assets	18 Excess or (deficit) for the year (subtract line 17 from line 12)			18 16712.
	19 Net assets or fund balances at beginning of year (from line 74, column (A))			19
	20 Other changes in net assets or fund balances (attach explanation)			20
	21 Net assets or fund balances at end of year (combine lines 18, 19, and 20)			21 16712.

Part II Statement of Functional Expenses All organizations must complete column (A). Columns (B), (C), and (D) are required for section 501(c)(3) and (4) organizations and section 4947(a)(1) nonexempt charitable trusts but optional for others. (See instructions.)

Do not include amounts reported on line 6b, 8b, 9b, 10b, or 16 of Part I.		(A) Total	(B) Program services	(C) Management and general	(D) Fundraising
22	Grants and allocations (attach schedule) (cash \$ _____ noncash \$ _____)				
23	Specific assistance to individuals (attach schedule)				
24	Benefits paid to or for members (attach schedule)				
25	Compensation of officers, directors, etc.	18,333.	9,167.	9,166.	
26	Other salaries and wages	21,986.	15,938.	6,048.	
27	Pension plan contributions				
28	Other employee benefits	2,276.	1,417.	859.	
29	Payroll taxes	3,829.	2,384.	1,445.	
30	Professional fundraising fees				
31	Accounting fees	1,000.	750.	250.	
32	Legal fees	5,000.	5,000.		
33	Supplies	2,523.	1,892.	631.	
34	Telephone	6,251.	4,688.	1,563.	
35	Postage and shipping	322.	242.	80.	
36	Occupancy	8,155.	6,113.	2,039.	
37	Equipment rental and maintenance				
38	Printing and publications	368.	368.		
39	Travel	532.	532.		
40	Conferences, conventions, and meetings	235.	235.		
41	Interest				
42	Depreciation, depletion, etc. (attach schedule)				
43	Other expenses (itemize): a Proportion	2,500.	2,500.		
b	Auto Exp & Parking	363.	272.	91.	
c	Bank Serv Charges	140.	68.	72.	
d	Dues & Subscriptions	69.	69.		
e	DC Personal Property Tax	250.	187.	53.	
44	Total functional expenses (add lines 22 through 43) Organizations completing columns (B)-(D), carry these totals to lines 13-15	74,132.	51,825.	22,307.	

Reporting of Joint Costs.—Did you report in column (B) (Program services) any joint costs from a combined educational campaign and fundraising solicitation? Yes No
 If "Yes," enter (i) the aggregate amount of these joint costs \$ NA; (ii) the amount allocated to Program services \$ NA; (iii) the amount allocated to Management and general \$ NA; and (iv) the amount allocated to Fundraising \$ NA

Part III Statement of Program Service Accomplishments (See instructions.)

What is the organization's primary exempt purpose? To promote better understanding of Islam in America and to provide educational and cultural programs to the American public.
 All organizations must describe their exempt purpose achievements that are not measurable. (Section 501(c)(3) and (4) organizations and 4947(a)(1) nonexempt charitable trusts must also enter the amount of grants and allocations to others.)

	Program Service Expenses (Required for 501(c)(3) and (4) orgs. and 4947(a)(1) trusts, but optional for others)
a CAIR, INC. DEALT POSITIVELY WITH MEDIA STEREOTYPES OF AMERICAN MUSLIMS AND ARAB AMERICANS. CAIR WORKED TO SOLVE CASES OF DISCRIMINATION IN THE WORK PLACE, SCHOOLS AND THE PUBLIC ARENA. (Grants and allocations \$ _____)	51,825.
b _____ (Grants and allocations \$ _____)	
c _____ (Grants and allocations \$ _____)	
d _____ (Grants and allocations \$ _____)	
e Other program services (attach schedule) (Grants and allocations \$ _____)	
f Total of Program Service Expenses (should equal line 44, column (B), Program services)	51,825.

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Part IV Balance Sheets

Note: Where required, attached schedules and amounts within the description column should be for end-of-year amounts only.		(A) Beginning of year	(B) End of year
Assets			
45	Cash—non-interest-bearing		45 12448.
46	Savings and temporary cash investments		46
47a	Accounts receivable	47a	47c
b	Less: allowance for doubtful accounts	47b	
48a	Pledges receivable	48a	48c
b	Less: allowance for doubtful accounts	48b	
49	Grants receivable		49
50	Receivables due from officers, directors, trustees, and key employees (attach schedule)		50
51a	Other notes and loans receivable (attach schedule)	51a	51c
b	Less: allowance for doubtful accounts	51b	
52	Inventories for sale or use		52
53	Prepaid expenses and deferred charges		53
54	Investments—securities (attach schedule)		54
55a	Investments—land, buildings, and equipment: basis	55a	55c
b	Less: accumulated depreciation (attach schedule)	55b	
56	Investments—other (attach schedule)		56
57a	Land, buildings, and equipment: basis	57a 5191.	57c 5191.
b	Less: accumulated depreciation (attach schedule)	57b 0.	
58	Other assets (describe ► RENT DEPOSIT)		58 1664.
59	Total assets (add line: 45 through 58) (must equal line 75)	0.	59 19303.
Liabilities			
60	Accounts payable and accrued expenses PAYROLL TAXES		60 2591.
61	Grants payable		61
62	Support and revenue designated for future periods (attach schedule)		62
63	Loans from officers, directors, trustees, and key employees (attach schedule)		63
64a	Tax-exempt bond liabilities (attach schedule)		64a
b	Mortgages and other notes payable (attach schedule)		64b
65	Other liabilities (describe ►)		65
66	Total liabilities (add lines 60 through 65)	0.	66 2591.
Fund Balances or Net Assets			
Organizations that use fund accounting, check here ► <input type="checkbox"/> and complete lines 67 through 70 and lines 74 and 75 (see instructions).			
67a	Current unrestricted fund		67a
b	Current restricted fund		67b
68	Land, buildings, and equipment fund		68
69	Endowment fund		69
70	Other funds (describe ►)		70
Organizations that do not use fund accounting, check here ► <input checked="" type="checkbox"/> and complete lines 71 through 75 (see instructions).			
71	Capital stock or trust principal		71
72	Paid-in or capital surplus		72
73	Retained earnings or accumulated income CURRENT YEAR BAL		73 16712.
74	Total fund balances or net assets (add lines 67a through 70 OR lines 71 through 73; column (A) must equal line 19 and column (B) must equal line 21)	0.	74 16712.
75	Total liabilities and fund balances/net assets (add lines 66 and 74)	0.	75 19303.

Form 990 is available for public inspection and, for some people, serves as the primary or sole source of information about a particular organization. How the public perceives an organization in such cases may be determined by the information presented on its return. Therefore, please make sure the return is complete and accurate and fully describes the organization's programs and accomplishments.

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COUNCIL ON AMERICAN-ISLAMIC RELATIONS, INC. 52-1887951

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Part V List of Officers, Directors, Trustees, and Key Employees (List each one even if not compensated; see instructions.)

(A) Name and address	(B) Title and average hours per week devoted to position	(C) Compensation (if not paid, enter 0)	(D) Compensation to spouse/partner & related persons	(E) Expense account and other allowances
NEHAD A. HAMMAD 5804 MERTON CT, ALEXANDRIA, VA	EXEC. DIRECTOR 60 Hours/Week	18333	0.	0.
RAFIQ JABER 22311 9748 S. MEADE, OKLAHOMA, IL 60453	DIRECTOR	0.	0.	0.
OMAR AHMAD 3335 HOMESTEAD RD, #46, SANTA CLARA, CA 95051	DIRECTOR	0.	0.	0.

Did any officer, director, trustee, or key employee receive aggregate compensation of more than \$100,000 from your organization and all related organizations, of which more than \$10,000 was provided by the related organizations? Yes No
If "Yes," attach schedule—see instructions.

Part VI Other Information

	Yes	No
76 Did the organization engage in any activity not previously reported to the IRS? If "Yes," attach a detailed description of each activity.		X
77 Were any changes made in the organizing or governing documents, but not reported to the IRS? If "Yes," attach a conformed copy of the changes.		X
78a Did the organization have unrelated business gross income of \$1,000 or more during the year covered by this return?		X
b If "Yes," has it filed a tax return on Form 990-T, Exempt Organization Business Income Tax Return, for this year?		NA
79 Was there a liquidation, dissolution, termination, or substantial contraction during the year? If "Yes," attach a statement; see instructions.		X
80a Is the organization related (other than by association with a statewide or national organization) through common membership, governing bodies, trustees, officers, etc., to any other exempt or nonexempt organization? (See instructions.)	X	
b If "Yes," enter the name of the organization: COUNCIL ON AMERICAN-ISLAMIC RELATIONS FOUNDATION, INC. and check whether it is <input checked="" type="checkbox"/> exempt OR <input type="checkbox"/> nonexempt.		
81a Enter the amount of political expenditures, direct or indirect, as described in the instructions.	0.	
b Did the organization file Form 1120-POL, U.S. Income Tax Return for Certain Political Organizations, for this year?		NA
82a Did the organization receive donated services or the use of materials, equipment, or facilities at no charge or at substantially less than fair rental value?		X
b If "Yes," you may indicate the value of these items here. Do not include this amount as revenue in Part I or as an expense in Part II. (See instructions for reporting in Part III.)	NA	
83 Did the organization comply with the public inspection requirements for returns and exemption applications?	X	
84a Did the organization solicit any contributions or gifts that were not tax deductible?	X	
b If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible? (See General Instruction M.)	X	
85 Section 501(c)(4), (5), or (6) organizations.—a Were substantially all dues nondeductible by members?	X	
b Did the organization make only in-house lobbying expenditures of \$2,000 or less? If "Yes" to either 85a or 85b, do not complete 85c through 85h unless the organization received a waiver for proxy tax owed for the prior year.	X	
c Dues, assessments, and similar amounts from members		85c
d Section 162(e) lobbying and political expenditures		85d
e Aggregate nondeductible amount of section 6033(e)(1)(A) dues notices		85e
f Taxable amount of lobbying and political expenditures (line 85d less 85e; see instructions)		85f
g Does the organization elect to pay the section 6033(e) tax on the amount in 85f?		85g
h If section 6033(e)(1)(A) dues notices were sent, does the organization agree to add the amount in 85f to its reasonable estimate of dues allocable to nondeductible lobbying and political expenditures for the following tax year?		85h
86 Section 501(c)(7) organizations.—Enter:		
a Initiation fees and capital contributions included on line 12	NA	86a
b Gross receipts, included on line 12, for public use of club facilities (See instructions.)	NA	86b
87 Section 501(c)(12) organizations.—Enter: a Gross income from members or shareholders	NA	87a
b Gross income from other sources. (Do not net amounts due or paid to other sources against amounts due or received from them.)	NA	87b
88 At any time during the year, did the organization own a 50% or greater interest in a taxable corporation or partnership? If "Yes," complete Part IX.		NA
89 Public interest law firms.—Attach information described in the instructions.		
90 List the states with which a copy of this return is filed: DISTRICT OF COLUMBIA		
91 The books are in care of: ACCOUNTING & TAX SERVICES Telephone no.: (703) 536-7709 Located at: 3231 APEX CIRCLE ZIP code: 22044		
92 Section 4947(b)(1) nonexempt charitable trusts (other than trusts that are exempt from the tax on unrelated business income) or trusts that are exempt from the tax on unrelated business income. Enter the amount of tax-exempt interest received or accrued during the tax year.		92

Part VII Analysis of Income-Producing Activities

	Unrelated business income		Excluded by sections 512, 513, or 514		(E) Related or exempt function income See instructions
	(A) Business code	(B) Amount	(C) Exclusion code	(D) Amount	
Enter gross amounts unless otherwise indicated.					
93 Program service revenue:					
a _____					
b _____					
c _____					
d _____					
e _____					
f _____					
g Fees and contracts from government agencies					
94 Membership dues and assessments					545.
95 Interest on savings and temporary cash investments					
96 Dividends and interest from securities					
97 Net rental income or (loss) from real estate:					
a debt-financed property					
b not debt-financed property					
98 Net rental income or (loss) from personal property					
99 Other investment income					
100 Gain or (loss) from sales of assets other than inventory					
101 Net income or (loss) from special events					
102 Gross profit or (loss) from sales of inventory					
103 Other revenue: a _____					
b _____					
c _____					
d _____					
e _____					
104 Subtotal (add columns (B), (D), and (E))		0.		0.	545.
105 Total (add line 104, columns (B), (D), and (E))					545.

Note: (Line 105 plus line 1d, Part I, should equal the amount on line 12, Part I.)

Part VIII Relationship of Activities to the Accomplishment of Exempt Purposes

Line No.	Explain how each activity for which income is reported in column (E) of Part VII contributed importantly to the accomplishment of the organization's exempt purposes (other than by providing funds for such purposes). (See instructions.)
1	IT CREATES PUBLIC AWARENESS OF THE POSITIVE ROLE MUSLIM AMERICANS PLAY IN THE AMERICAN SOCIETY.

Part IX Information Regarding Taxable Subsidiaries (Complete this Part if the "Yes" box on line 88 is checked.)

Name, address, and employer identification number of corporation or partnership	Percentage of ownership interest	Nature of business activities	Total income	End-of-year assets
NOT APPLICABLE	%			
	%			
	%			
	%			

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Please Sign Here: Signature of officer: (NEHAD A. HAMMAD) Date: 05-15-95 Title: EXECUTIVE DIRECTOR

Paid Preparer's Use Only: Preparer's signature: Henry Hassan Date: 05-15-95 Check if self-employed: Preparer's social security no: 228 21 2838

Firm's name (or yours if self-employed) and address: HENRY HASSAN, EA
ACCOUNTING & TAX SERVICES
9231 PENNICK
FALLS CHURCH, VA 22044
E.I. No.: _____
ZIP code: 22044

SUPPLEMENTAL SCHEDULE

COUNCIL ON AMERICAN-ISLAMIC RELATIONS, INC.

DC BTN# 0196087-001

FEDERAL ID# 52-1887951

FORM D-20 FOR TAX YEAR 1994

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OTHER DEDUCTIONS-LINE 24
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1	CONFERENCES & CONVENTIONS	
2	LEGAL & PROFESSIONAL FEES	235.00
3	PUBLIC RELATIONS EXPENSES	5000.00
4	PROMOTION	950.93
5	PRINTING & COPYING	1548.89
6	AUTO EXPENSES PARKING & TOLLS	367.95
7	SUPPLIES & STATIONERY	362.85
8	BANK SERVICE CHARGES	1385.75
9	DUES & SUBSCRIPTIONS	139.78
10	INSURANCE	69.00
11	OFFICE EXPENSES	2276.45
12	POSTAGES	1137.46
13	ACCOUNTING FEES	321.50
14	TELEPHONE & FAX	1000.00
15	TRAVEL	6251.05
		532.00

TOTAL OTHER DEDUCTIONS:

21578.61
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